

**Advanced Steam Traction Trust
Advanced Steam Services Limited
Inaugural Meeting Minutes
24 October 2015**

Venue Old White Lion Hotel, Haworth. 01535 642313

Date / Time 24/October/2015 11.00-16.30

Attendees

John Hind
Mike Horne
Jamie Keyte
Paul Hibberd
Cedric Lodge
Richard Coleby

Apologies

Chris Newman
Alan Fozard
Owen Evans
John Duncan
Brian Hall
Iain Jack

Inaugural Meeting Agenda

1 Propose and second that the e-mail voting status is accurate and can be accepted.

Proposed CEDRIC LODGE
Seconded RICHARD COLEBY

2 Vote to accept the AST Trust articles

The articles were Agreed

Proposed CEDRIC LODGE
Seconded RICHARD COLEBY

3 Agree that there are no outstanding issues for the transition from 5AT Group to the AST Trust

Agreed by All

4 Voting on the Officers of the AST Trust

President Proposed Seconded	Vacant
Chairperson Proposed Seconded	John Hind RICHARD COLEBY CEDRIC LODGE
Secretary Proposed Seconded	Mike Horne RICHARD COLEBY CEDRIC LODGE
Treasurer Proposed Seconded	Paul Hibberd RICHARD COLEBY CEDRIC LODGE
Membership Secretary Proposed Seconded	Chris Newman RICHARD COLEBY CEDRIC LODGE

5 Voting on the Officers of AST Services Ltd

President Proposed Seconded	Vacant
Chairperson Proposed Seconded	John Hind CEDRIC LODGE RICHARD COLEBY
Secretary Proposed Seconded	Mike Horne CEDRIC LODGE RICHARD COLEBY
Treasurer Proposed Seconded	Paul Hibberd CEDRIC LODGE RICHARD COLEBY

Membership Secretary

A Membership Secretary is not required for ASTS

6 Receive and approve the AST Trust account for the year from the Treasurer

The AST Trust currently has no funds.

The audited account funds from the 5AT Group can now be transferred to the ASTT account now voting has taken place to wind up the 5AT group (see separate sheet for votes cast)

Action PAUL HIBBERD & MIKE HORNE

6a AGM arrangements

It was agreed that this meeting should be counted as the first AGM of ASTT and that the accounting periods should be set to enable the accounts to be prepared and audited before the next date for an ASTT AGM.

We are not currently at the end of an accounting period but any outstanding ASTT receipts should be handed to the Treasurer for inclusion in the accounts.

Action All
 PAUL HIBBERD & MIKE HORNE

January was suggested as a suitable time to end the accounting year enabling the audit to be done and the accounts then circulated ahead of the next AGM which it was proposed should be in the first week in March 2016.

It was also proposed that there is to be a general meeting after this AGM to which we should invite everyone who has shown an interest in the Trust to attend a formal presentation of the aims of the Trust and activities to date in order to widen the membership of the Trust.

7 Receive and approve the AST Services Ltd account for the year from the Treasurer

There is currently not a first accounting year for the ASTS so, to tie in with the ASTT accounting period, as above, the ASTS accounts will have the same accounting year dates which will allow both to be voted on at the same AGM

Any outstanding ASTS receipts should be handed to the Treasurer for inclusion in the accounts to be completed and audited ahead of the March AGM date.

Action All
 PAUL HIBBERD & MIKE HORNE

8 Election of an Auditor

RICHARD COLEBY was asked to continue to audit the accounts for both the AST Trust and AST Services

Proposed MIKE HORNE
Seconded JOHN HIND & JAMIE KEYTE

9 Appointment of Members of the General Committee.

The AST Trust constitution section 11.5.1 requires that there are 3 members of the General Committee in addition to the officers of the Group.

Up to date these have not been voted on although members of the group have, by default, been acting in this role

We need at least 3 volunteers to become members of the General Committee, the members below volunteered

Jamie Keyte

Proposed MIKE HORNE
Seconded JOHN HIND

Richard Coleby

Proposed MIKE HORNE
Seconded JOHN HIND

Cedric Lodge

Proposed MIKE HORNE
Seconded JOHN HIND

10 Review of and agreement on the subscription rates for 2015/16

After some discussion it was decided on the following subscription rates for 2015/16

Associate Membership	£10 with no vote
Corporate Membership	To be determined by the Officers of the Trust on a case by case basis with one vote
Full Membership	£20 with full voting rights

Proposed RICHARD COLEBY
Seconded CEDRIC LODGE

Action

Check constitution for any membership fees that may have been included and remove them if necessary

MIKE HORNE

11 Membership application form

Currently we have no formal membership application form. Under the Constitution we should have one for Associate members and one for Corporate members. We need to develop and use these in the future.

Answer

As CHRIS NEWMAN has now been formally voted into the role of Membership Secretary he is now in a position to continue with the preparation of a suitable membership application form to be used for all future applicants.

It was noted that this form should include a sentence to the effect that applicants will agree to abide by the Rules and Constitution of the Trust, a copy of which should be sent once a completed membership application form is received. It should also include BACS information for the AST Trust account to enable members to pay their subscriptions on line as well as Gift Aid information.

Action CHRIS NEWMAN

It was agreed to hold a general meeting in March 2016 (see section 6 of this document) to encourage new members to join the Trust.

It was proposed that the AGM is held in the morning and then potential new members invited to lunch and a presentation on the aims and activities of the AST Trust and also the activities of ASTS Ltd at a suitable venue that will need to take account of the numbers involved and suitability for travel for the attendees.

Chris Newman has a list of people interested in our group and Ian Jack's Facebook Group is also a source of new members.

12 Membership level review to include overseas members and long distance members.

At present Overseas Associate membership is available to those who have an interest in the Group but for reasons of distance would not attend meetings. There have been no takers at this level and it is proposed that this level of membership is now abolished.

Answer

This was discussed and a general agreement was reached that this level of membership should be abolished to keep the membership levels manageable

2015 AST Trust and AST Services General Meeting

1 Widening the Membership - Pro's and Con's

Need backup for Chris on the web site, RICHARD COLEBY has a contact he'll talk to to see if he is interested in helping Chris.

Need to develop Press releases with appropriate publishable content that does not conflict with third party publicity

A Communication and Press officer is needed to manage newsletters and press releases - Cedric Lodge volunteered to prepare a draft press release about the formation of ASTT. Report on today's meeting to be included

Iain Jack Facebook advanced steam site has further contacts that could be invited to next meeting to see if any are interested in joining the group

It was felt that all communications to members should be electronic and that paper should be avoided wherever possible.

Treasurer support required to cover PAUL HIBBERD availability, need to find someone to cover this also

We really do need new members to try to find people with the required skills willing to take on these roles

2 KLR & S160 Testing

Update on current situation with getting the equipment set up to do testing on the KLR

John Farby coerced into helping by Jamie as he has much more experience with Pico loggers than Mike has.

Jamie has manufactured the sensor for the piston position

All ASTS property handed over to Jamie for him to work with John to get a test facility set up to prove the system ahead of KLR testing

Planned for Thursday 5/11

Testing at KLR date to be fixed by John Hind with Ian Screeton

3 George Feasibility Study update

John Hind showed progress on the chimney dimensions versus visual impact and space available for a Lempor exhaust, see the attached drawing for details.

Initial indications are that cutting the chimney down will have little effect as the original chimney is quite long, but fitting the spark arrestor will have a downside that needs some compensation in terms of draughting

Chris Corney is developing alternative proposals for a Constant Rate of Momentum Change (CRMC) exhaust.

Adhesion is one issue that needs attention especially as to the sanding arrangement, but braking is also very important.

Ability to start on a bank is also an important consideration and sand drying would most certainly be required especially if steam sanding were used.

Go for a higher boiler pressure and reduce it if required, in this way the loco has to be designed for the higher pressure and so creates an increased safety margin if the working pressure is reduced.

Still work to do on it, probably end January for final report.

4 Update on Clan Project

www.theclanproject.org

The casting error that we found in the sidebar brackets has been corrected by a plate welded into the voids.

A new chairman has joined the Clan Project. The Project has slowed down due to slow fundraising, however they currently have possession of around £400,000 worth of parts

5 Update on Patriot Project

Proposals sent to the group in July for their board meeting but nothing heard back from them, despite a reminder sent last week.

Our current priority is George V, and if the Patriot Project want us to study their exhaust system, this will have to follow on afterwards.

They have a 2018 deadline for project and have already raised over £1m.

The Patriot is a bigger challenge than George, as the blast pipe has three legs to its base and the flange faces are machined on an angle to match the cylinder flanges, making a steam tight joint will be difficult. In addition the constraints on appearance are tighter as they want to maintain the original diameter of the chimney.

6 AOB

None